

**Krimmel Choir  
Handbook  
2022-2023**



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*Dear Parents/Guardians & Students,*

*Welcome, or welcome back, to the Krimmel Choir Program!*

*I am thrilled that you chose to join us for the exciting year ahead. I am looking forward to a year of music making with your children. This handbook contains important information that will help your student to be successful this year. It should answer many of the questions that you have, but if you would like any clarification, please do not hesitate to reach out to me with a phone call or an email.*

*I hope this will be a year of learning and growth for your student, and a wonderful experience for parents/guardians as well.*

*Thank you for sharing your children with me!*

*Sincerely,  
Madeleine Hartleip*



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Please look over this handbook carefully.

The Acknowledgement Form is due **Friday, August 19, 2022**.

## KRIMMEL CHOIRS

Choir, Chorus, or Choral Group - whatever you choose to call it, we are all the same - we sing together!

**\*Please Note: All choirs have a mandatory fee to cover certain costs of participating in the choir program. If there are any financial issues, please let Ms. Hartleip know.**

**She wants to help and work with you!**

**\*For a more in depth description of each choir please visit <https://www.krimmelchoir.org/choirs.html>**

### **6th Grade Treble Choir:**

This choir is for all 6th grade girls.

### **6th Grade/Intermediate Tenor-Bass Choir:**

Intermediate Tenor- Bass Choir are members that are in 6th, 7th, or 8th grade.

This choir participates in the UIL Concert and Sight-Reading Contest in March.

### **Intermediate Treble Choir**

Intermediate Treble Choir are members that are in 7th or 8th grade.

This choir participates in the UIL Concert and Sight-Reading Contest in March.

### **Advanced Tenor-Bass Choir**

Advanced Tenor- Bass Choir are auditioned members that are in 7th or 8th grade.

This choir participates in the UIL Concert and Sight-Reading Contest in March.

### **Advanced Treble Choir**

Advanced Treble Choir are auditioned members that are in 7th or 8th grade.

This choir participates in the UIL Concert and Sight-Reading Contest in March.

## **Krimmel Choir Classroom Rules**

Choir is different from regular academic classes at Krimmel Intermediate School. In order to be successful, you must work as a team every day. There are certain expectations for your behavior while you are in choir.

- Do things when you are asked the first time
- Do not talk when the teacher is talking
- Use the notecard for questions during rehearsal
- Keep hands, feet, and objects to yourself
- Raise your hand and wait to be called on

### **Consequences:**

*1st offense:* verbal or non-verbal warning

*2nd offense:* Parent contact; student conference with the choir director

*3rd offense:* Lunch Detention and parent contact; student conference with the choir director

*4th offense:* After school detention or office referral and parent contact

## Procedures

### Procedures for Entering the Classroom and Starting Class

- Place your belongings in the designated area.
- When you enter the room, get your folder out of your assigned folder slot or backpack.
- Sit down in your assigned seat.
- Begin working on bell ringer.

### Procedures for Ending Class and Leaving the Choir Room

- The director dismisses the choir, not the bell.
- Choirs will be dismissed by rows or sections by the director.
- Put your folder away in the folder cabinet, walk to get your belongings, and quickly move out of the choir room.

### Procedures for Turning in various items (Permission Slips, Money, etc.)

- When: At the start of the class, before the tardy bell rings.
- Pick up an envelope and write your name on it.
- Place money inside the envelope and seal it.
- Place the envelope in the correct class period box.
- Permission slips or forms unrelated to money may be turned in without an envelope.
  - The student's name must be on any form turned in.

### Procedures for missing a concert or outside of school rehearsal

- Pick up an absentee form from the designated area before or after rehearsal.
- Fill out the absentee form completely.
- Submit to your class box.

## Student Responsibilities

- Students will communicate in a timely and courteous manner questions or conflicts (immediately before or during a rehearsal is NOT a good time)
- Avoid scheduling conflicts through proper planning
- Maintain eligibility
- Attend and sing in all scheduled concerts and contests
- Turn in all fees and forms on or **before** the deadline
- Perform in class daily through participation

## ATTENDANCE

You will receive a weekly participation grade based on your daily rehearsals and attendance. Any rehearsals scheduled outside of class are required and a part of your grade. There will be extra rehearsals and you will be notified at least one month in advance of these rehearsals. If you have other obligations, you are expected to make arrangements to attend the rehearsal or concert. **If a student is absent for any reason from a concert, an alternate assignment will be provided.**

### Absent Policy

In the event of personal illness or family tragedy, please contact the director in advance through written parental notice, email, or voicemail message. Absences from school will be verified through the attendance office. Students absent due to the above reasons are able to complete an alternative assignment for full credit.

Unexcused Absences are unacceptable and may affect your choir placement and grade. Unexcused absences include but are not limited to: private sector sporting events, family celebrations, transportation issues, etc. Students absent due to unexcused absences may complete an alternative assignment.

- Skipping rehearsals or concerts - Students who are caught skipping rehearsals may be subject to exclusion from choir events and possible removal from the Krimmel Choir program.

Students are expected to submit an absentee form for any missed concert, performance/contest, or outside of school rehearsal. This form is available in Schoology and must be submitted on the first day the student returns to Krimmel from their absence. Submitting the absentee form does not automatically excuse an absence.

### Final Rehearsals

If a student is absent the day of an assignment being due, they are still responsible for the assignment being turned in on time. Points will be deducted based on the Krimmel grading guidelines until it is turned in.

### Extra-curricular Activities:

All performances are considered curricular, and all choir members are **required** to perform regardless of eligibility.

Before or after school rehearsals are extra-curricular activities. UIL-related events usually require you to maintain your eligibility. Extra-curricular rehearsals and events will be minor (40%) grades.

**Our 2022-2023 Choir Calendar** can be found on our choir website [www.krimmelchoir.org](http://www.krimmelchoir.org).

### Other Krimmel School Activity Conflicts

Another Krimmel activity practice + Choir rehearsal = Split the time between the two.

Another Krimmel activity practice + Choir performance = Choir performance

Another Krimmel activity performance + Choir rehearsal = Other Krimmel activity performance

### UIL Rehearsals

Rehearsals for UIL concert and sightreading are scheduled from January through the 1st week of March.

Attendance in UIL rehearsals is required to participate in UIL competition. Students who miss rehearsals or are caught skipping at least 1 rehearsal will not be allowed to participate in UIL competition.

## Grading

### Minor Grades- 40%

Daily participation is how a choir program thrives. Every student will receive a weekly rehearsal grade, with a total of nine per grading period. A student begins each day with 20 points with the possibility of accruing 100 possible points for each week.

Rehearsal Infractions include but are not limited to:

- 10 tardiness
- 10 language
- 10 gum, snacks, food
- 10 out of seat without permission
- 10 talking/outbursts
- 10 each redirect to participate (after 1 warning)
- 10 pencil; forgetting to grab one before class
- 20 no participation, refusal to do work

### Homework -

Homework in choir can be a little different compared to your other classes. Daily practice will help you improve quickly, you will need to turn in permission slips/acknowledgement forms, and attend pre-scheduled after school rehearsals, solo/ensemble practice, practice for auditions, etc.

### Major Grades 60%

#### **PERFORMANCES & ASSESSMENTS**

Performances and concerts are our “exams.” Students will receive 3 grades per performance: Concert Performance, Concert Etiquette and Concert Uniform.

Concert Performance Grade will be determined by:

- Attentiveness and participation
- Musicianship and expression
- Energy and Focus

Concert Etiquette point deduction is as follows:

- 10 talking (1st infraction)
- 15 talking (2nd infraction)
- 25 talking (3rd infraction)

Concert Uniform point deduction is as follows:

- 30 out of dress code infraction

**Absence from any performance will result in a grade of ONE. An alternate assignment will be provided.**

**ISS/OSS-** Per Klein ISD’s student code of conduct, students receiving ISS or OSS may be unable to participate in extracurricular or after-school activities. There will be no refunds if a student is unable to participate due to disciplinary actions.

**Late Work-** Late work will be handled in accordance with Krimmel Intermediate grading guidelines.

### Eligibility

Krimmel Choir expects all members to maintain passing grades in all classes. Failure to do so will limit the student’s ability to participate in all Choir activities. Any student with a failing grade at the end of ANY marking period is ineligible to participate in extracurricular performances. Extracurricular performances do not include our evening performances at Krimmel Intermediate. If a student is passing ALL classes by the following progress report, his/her eligibility is restored. Students may continue to rehearse daily with the choir during their ineligibility. Students that are ineligible are not required to attend outside of school rehearsals.

All Krimmel Choir members are highly encouraged to attend school daily and maintain their eligibility.

## Krimmel Choir Uniforms

### **CHOIR UNIFORMS**

All choir members are required to rent the majority of the choir uniform as it is listed below. Some parts of the uniform are the individual responsibility of the choir student.

A well-groomed, neatly uniformed choir is essential for a truly professional and artistic experience. Choir uniform and appearance guidelines are at the discretion of the director. Be respectful of the guidelines to help foster a sense of pride in the group's performance. Uniforms will be graded at the time of student check-in before each performance.

### **UNIFORM RENTAL FEE for ALL STUDENTS - \$18**

**\*If the uniform is lost, stolen, or damaged these are the replacement fees you will be responsible for:**

#### **BOYS**

<b>Rental Item</b> From Krimmel Choir	<b>Replacement Cost</b> (if lost, damaged, or stolen)
Black Tuxedo Pants	\$30
Black & Silver Vest	\$50
Black Bowtie	\$7
<b>Purchase Item</b> From Krimmel Choir	<b>Cost</b>
White Tux Shirt	\$16
Black Tux Shirt	\$16

**MALE** Students must provide the following items:

- White undershirt with sleeves
- Black dress shoes (no tennis shoes!)
- Black dress socks

#### **A Note About Shoes:**

The shoes that are required for choir are used for function not fashion. Please consider the safety of each student when purchasing shoes. Heeled shoes as well as sandals and backless shoes are unacceptable, and inhibit student safety. See grading information for uniform infractions.

#### **Choir T-Shirts**

Choir T-shirts are part of the informal choir uniform. All Students wear the choir T-shirts at contests and concerts throughout the year. The Choir T-shirt is part of their required course fees.

#### **6TH GRADE GIRLS**

<b>Rental Item</b> From Krimmel Choir	<b>Replacement Cost</b> (if lost, damaged, or stolen)
White Uniform Shirt	\$35
Black Skirt	\$30

#### **7TH & 8TH GRADE GIRLS**

<b>Rental Item</b> From Krimmel Choir	<b>Replacement Cost</b> (if lost, damaged, or stolen)
Black Concert Dress	\$65

**FEMALE** Students must provide the following items:

- BLACK FLATS
  - Close Toe
  - Must cover the heel of the foot.
  - No significant heel of any kind.
- BLACK PANTYHOSE
  - No socks, knee highs or thigh highs

**Choir Appearance Guidelines:**

- Good personal hygiene: clean teeth and hair, deodorant is required.
- Perfumed lotions, sprays, and colognes are not permitted. ==
- Men's hair: groomed away from the face, and styled appropriately
- Women's hair: groomed & secured away from the face and browline
  - Bangs that stop above or extend to the browline are accepted
  - Bangs that pass the browline are unacceptable and must be secured away from the forehead and face.
  - Hair accessories must blend with the student's hair color.
  - Short hairstyles that cannot accommodate this configuration must be secured with a headband. Headband must blend with the student's hair color.
- Jewelry is not allowed, male or female, except for ladies post or stud earrings.
- Clothes must be clean, without stain and pressed neatly.
- Men's tuxedo shirts must be tucked in.
- Choir T-shirts must be tucked in for a group performance unless otherwise specified by the director.

*Should this pose a financial strain, please contact Ms. Hartleip*



## KRIMMEL CHOIR FINANCIAL INFORMATION

PLEASE READ CAREFULLY!

A list of financial obligations choir members are expected to meet as part of their participation in choir is provided via download at [www.krimmelchoir.org](http://www.krimmelchoir.org). This list is provided to help you plan your financial budget. Some fees are estimates and exact amounts will be announced at the time the funds are due.

- Payments can be made through School Cash Online or through the Krimmel Financial Secretary.

### **Fundraisers and Donations:**

Krimmel Choir is allowed to participate in 2 fundraisers per year. If choir students and their families do not choose to participate in one or both fundraisers, donations to the choir fund are encouraged.

Money raised through fundraising efforts is used to defer transportation costs for school trips, purchase of uniforms, choral literature, choral library supplies, recording equipment, additional sound system components and accessories.

### **Financial Need:**

If your family is experiencing financial need, please submit a Fee Waiver Request letter. Communication with the director is needed through written notice during these times. All Fee Waiver Requests are forwarded to the campus principal for approval. It is our goal to find a plan that works best for your family.

## **\*The Choir Fee is \$55 for the year.**

### **Fee Breakdown:**

#### **Supply Fee (\$22):**

The Choir Supply Fee will supply each student with a Choir folder. Krimmel Choir Folders are a requirement and the fee includes 1" 3 ring binder, pencil pouch, and 5 tab divider set. These folders are prepared by the choir each year. This fee also includes the distribution of rehearsal recordings needed throughout the year, and pencils. Replacement folders (\$3) and dividers (\$1) may be purchased in the choir room. Students will be required to replace damaged folders at the discretion of the director.

#### **Tux Shirt/Dress Shirt (\$18):**

Members of 6th Grade Boys Choir or Intermediate Tenor-Bass Choir are required to have a tux/dress shirt. Tux/dress shirts can be purchased on your own or through Krimmel Choir.

#### **Choir T-Shirt(\$15):**

All members of Krimmel Choir are required to purchase a Choir T-Shirt for informal concerts, and the end of year pop show. Students will wear the choir t-shirt at informal concerts and contests throughout the year.

#### **Solo and Ensemble(TBA):**

All students in Krimmel Choir are expected to participate in the solo and ensemble process. Students will work on this project in class and at home. This fee covers the entry fee and accompanist fee.

#### **Additional Choir Costs:**

Additional costs for Krimmel Choir include but are not limited to All-Region Fees, social events, and Krimmel Choir spirit wear. These fees are payable throughout the school year prior to the event.

### **Refund Procedure**

There will be **no refunds** to students in any case where a student has paid for an activity or supply but is no longer able to participate. This policy applies no matter what the reason is for withdrawal and specifically includes but is not limited to

the situations of ineligibility, illness, unexpected family travel, disciplinary actions (ISS/OSS) or withdrawal from the Krimmel Choir program.

### **Acknowledgement Page**

For your convenience, the Krimmel Intermediate Choir Handbook is available online.

Please visit our website:

<http://www.krimmelchoir.org>

Please read the entire handbook and fill out the Google Form by  
**Friday, August 19, 2022**

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Handbook Acknowledgement Form: <https://forms.gle/eP2YpwrYBTqf1QBU6>